



STATE OF MISSOURI

DIVISION OF PROFESSIONAL REGISTRATION

**INSTRUCTIONS FOR COMPLETION OF AN APPLICATION FOR
REACTIVATION AS A PROFESSIONAL LAND SURVEYOR**

Complete this reactivation application only if your license is currently in an “Inactive” status.

If you are in doubt regarding the status of your license please telephone the Board office, (573) 751-0047.

In addition to the required Reporting Form of Professional Development Units, attach copies of documents supporting completion of 20 professional development units (PDUs) within the preceding two years. Please refer to Continuing Education for Professional Land Surveyors on the Board’s website for information regarding professional development units.

The application must be typewritten and all requested information must be provided.

Attach a check or money order in the amount of \$100 made payable to the Missouri Board for Professional Land Surveyors. The \$100 reactivation fee is non-refundable. Pending application files will be retained for one year.



STATE OF MISSOURI
DIVISION OF PROFESSIONAL REGISTRATION
**APPLICATION FOR REACTIVATION OF A
PROFESSIONAL LAND SURVEYOR LICENSE**

MISSOURI BOARD FOR ARCHITECTS, PROFESSIONAL
ENGINEERS, PROFESSIONAL LAND SURVEYORS AND
PROFESSIONAL LANDSCAPE ARCHITECTS

ALL INFORMATION ON THIS SHEET MUST BE TYPEWRITTEN (FAXED, SCANNED OR PHOTOCOPIES ARE NOT ACCEPTABLE)

TYPE OR PRINT NAME	LICENSE NUMBER
COMPANY NAME OR STREET ADDRESS	TELEPHONE NUMBER
STREET ADDRESS	E-MAIL ADDRESS - REQUIRED
CITY, STATE, ZIP CODE	SOCIAL SECURITY NUMBER - REQUIRED

TO: MISSOURI BOARD FOR ARCHITECTS, PROFESSIONAL ENGINEERS,
PROFESSIONAL LAND SURVEYORS AND PROFESSIONAL LANDSCAPE ARCHITECTS
POST OFFICE BOX 184
JEFFERSON CITY, MISSOURI 65109

I hereby respectfully apply for reactivation of my license as a professional land surveyor and for the purpose of securing such reactivation, state on my professional honor that I have not, since the last renewal of my license as a professional land surveyor, knowingly or willingly been guilty of a violation of any law of Missouri or any other state. I hereby certify that I have completed the PDU requirements as described in Statute 327.356.6(1) RSMo, a copy of which is attached. (Documentation verifying completion of required PDUs must be submitted with this reactivation application.)

Dated this _____ day of _____, _____.

RECORD OF CHARGES, CONVICTIONS AND FINES IMPOSED ON LICENSEE

	YES	NO
Have you been finally adjudicated and found guilty, or entered a plea of guilty or nolo contendere, in a criminal prosecution under the laws of this or any other state or of the United States whether or not sentence was imposed including suspended imposition of sentence, suspended execution of sentence and misdemeanor charges that you have not previously disclosed to this Board? If "YES", please attach a copy of the charges, findings and order to this application.		
In any other licensing jurisdiction, have you been the subject of disciplinary action, or entered into any type of settlement agreement, providing for any limitation on your ability to practice, or monetary penalty or payment of costs that you have not previously disclosed to this Board? If "YES", please attach a copy of the charges, findings, and order to this application.		

Pursuant to Section 324.010 RSMo:

☐ **CHECK THIS BOX ONLY IF IN ALL OF THE LAST THREE (3) YEARS: YOU WERE NOT A MISSOURI RESIDENT, YOU DID NOT HAVE ANY MISSOURI INCOME, AND YOU ARE NOT SUBJECT TO ANY TYPE OF MISSOURI INCOME TAX.**

***False statements are subject to criminal penalties and/or license discipline.
If you have any questions regarding taxes contact the Department of Revenue at 573-751-7200
or e-mail income@dor.mo.gov.***

SIGNATURE

Attach the \$100 reactivation fee in the form of a check or money order made payable to Missouri Board for Professional Land Surveyors.

FOR BOARD USE ONLY

CHECK DATE	CHECK NO.	AMOUNT
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STATE OF MISSOURI
DIVISION OF PROFESSIONAL REGISTRATION
PROFESSIONAL DEVELOPMENT UNIT REPORTING FORM
PROFESSIONAL LAND SURVEYOR REACTIVATION
FOR THE PERIOD JANUARY 1, _____ THROUGH DECEMBER 31, _____

MISSOURI BOARD FOR ARCHITECTS, PROFESSIONAL
ENGINEERS, PROFESSIONAL LAND SURVEYORS AND
PROFESSIONAL LANDSCAPE ARCHITECTS

Missouri law requires that each Professional Land Surveyor licensed in the State of Missouri must meet professional development requirements as a condition for reactivation. Each licensee must complete **Part II** of the form furnishing the details of PDUs earned; then must summarize these units in **Part I**; then must certify, sign and seal **Part III**. This form is being provided for your use to document your PDUs and can be duplicated if necessary. It is to be retained as part of your records for a period of four years. **All documentation supporting your professional development must be submitted along with a copy of this form.**

All licensed Professional Land Surveyors are required to have obtained a minimum of 4 PDUs in Minimum Standards (20 CSR 2030, Chapters 16, 17 and 19) during the four (4)-year period immediately preceding renewal. (See Board Rule 20 CSR 2030-8.020)

If you have served honorably on active duty in the military (exceeding ninety consecutive days), you may apply for reactivation without completing the PDU requirement for the time period during which you served; however, you must submit a copy of your active duty orders and discharge papers.

PART I, ACTIVITY & SUMMARY OF CREDITS

ACTIVITY	PDUs		PDUs CLAIMED
1. Successfully completing (grade other than F) college or university course or credit.	1 Semester Hr. = 30 PDUs 1 Qtr. Hr. = 20 PDUs		
2. Successfully auditing or "hearing" college or university course.	1 Semester Hr. = 10 PDUs 1 Qtr. Hr. = 6.6 PDUs		
3. Successfully completing courses which are awarded Continuing Education Units (CEUs).	1 CEU = 10 PDUs		
4. Active participation and successful completion of seminars, tutorials, workshops, short courses, correspondence courses, or televised or videotaped courses.	1 PDU per contact hour		
5. Attending program presentation at related technical or professional meetings.	1 PDU per contact hour		
6. Teaching or instructing qualifying courses or seminars or making presentations of technical meetings.	For original instruction, 2 times the PDUs earned by participant. For subsequent instruction, 1 PDU for each PDU earned by participant; however, no licensee shall earn more than 10 PDUs.		
7. Authoring papers or articles after being published in nationally circulated technical journal or trade magazines.	5 PDUs each		
8. Active participation and successful completion of a Minimum Standards Course/Seminar during THIS reporting period.	1 PDU per contact hour	<u>PDUs CLAIMED</u>	
9. Active participation and successful completion of a Minimum Standards Course/Seminar during THE PREVIOUS reporting period. (<i>This is for record keeping only. Hours earned in the previous reporting period can not be claimed again this reporting period.</i>)	1 PDU per contact hour	<u>PDUs CLAIMED</u>	

SUMMARY

- | | |
|--|--|
| (a) Total PDUs earned in personal contact activities (at least 8 PDUs) during this reporting period | |
| (b) Total PDUs earned in non-personal contact activities (not to exceed 12 PDUs) during this reporting period | |
| (c) Total PDUs carried forward from prior reporting period (not to exceed 10 PDUs) | |
| (d) Total of (a), (b), and (c) above (must be a minimum of 20 PDUs) | |
| (e) Total to be carried forward to next year | |
| [Total from (d) minus 20 providing no more than a carry over of 10 may be claimed] | |

(ALL INFORMATION IN THIS SUMMARY MUST BE TYPEWRITTEN - FAXED, SCANNED OR PHOTOCOPIES ARE NOT ACCEPTABLE)

PART II – DETAILED LIST OF ACTIVITIES

For the period January 1, _____ through December 31, _____

DATE(S) OF ACTIVITY	SPONSORING ORGANIZATION AND LOCATION OF ACTIVITY	ACTIVITY (TITLE, DESCRIPTION, INSTRUCTOR)	PDUs CLAIMED	PDUs BOARD PREAPPROVED? YES OR NO
TOTAL PDUs (THIS REPORT)				

PART III – CERTIFICATION

I hereby certify the summary of credits given above is correct and that I have earned the credits stated.

Affix your seal, signature and date here: